# ORDER FORM

**MICHIGAN EVERGREEN NURSERY, INC.**
**10845 LAKE MICHIGAN DRIVE (M-45) WEST OLIVE, MI 49460**
**PHONE: 616/846-4406 TOLL FREE: 1-877/846-4406 FAX: 616/846-6533**

CUSTOMER PURCHASE ORDER NO:_____ ORDER DATE:_____ REQ SHIP DATE:_____

SOLD TO: _____ SHIP TO:_____

_____ _____

_____ _____

(IF DIFFERENT)
BUYER NAME: _____ RECEIVING CONTACT: _____

PHONE: _____ RECEIVING PHONE: _____

FAX: _____ RECEIVING HOURS: _____

SHIP VIA: OWN PICK UP YES CIRCLE ONE NO **IF NO WE WILL ARRANGE SHIPPING**

**TERMS ARE: NET 30 DAYS WITH ESTABLISHED CREDIT IN GOOD STANDING** **ALL OTHERS ARE: C.O.D.**

CHECK HERE ☐ TO RECEIVE CREDIT APPLICATION.
ALLOW A MINIMUM OF TWO WEEKS FROM RECEIPT FOR PROCESSING AND APPROVAL.

| Page # | Item Number | Quantity | Size | Plant Description | Price | Extension |
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CUSTOMER SIGNATURE _____ DATE _____

TERMS AND CONDITIONS: Payment is due 30 days after delivery of plants for customers with credit account established and in good standing. To those who have not established and account, cash payment is due upon delivery or pick-up. We now accept Discover, MasterCard and VISA. All past due accounts are subject to 2% per month or 24% annual finance charge on the unpaid balance. There is a $25 fee charged for any return checks. These prices are F.O.B. our nursery and are subject to change without notice. Shipping can be arranged at customer's request. All orders booked are subject to availability at time of delivery and are subject to crop conditions, natural disasters, errors in count or any conditions beyond our control. Any additions or deletions to existing orders must be made ten days prior to requested ship date. Freight charges to customer are based on minimum order amount and catalog list price.